

Understanding What's On a Receipt

Not all receipts have the same information, but a good receipt includes a number of key elements. Look closely at the sample receipt below. (This receipt is an example for illustrative purposes only.)

Dave's Discount Palace

372 Discount Lane
 Richmond, Virginia 23220
 804-555-5279

February 17, 2010

2 pencil packs	\$1.59	\$3.18
1 notebook paper	\$1.79	\$1.79
1 binder	\$2.29	\$2.29

Subtotal		\$7.26
Tax (5%)		\$.36
Total		\$7.62

Paid by:		Cash

Return Policy: All returns must be completed within 30 days with receipt and unopened merchandise.

Thank you!
We appreciate your business!

